# **Credit Account Application Form**



# Steps for opening an account

- 1. This form must be completed if you are applying for a Credit Account. If you are a limited company and have been trading for less than 12 months you will be offered a Cash With Order Account only until your first year's trading accounts have been filed and are available at Companies House.
- 2. Please ensure that all sections are fully completed and ensure that all specified materials as listed opposite are enclosed before returning the forms to the below address. All applications will be assessed on the information provided.
- 3. Please complete the following Credit Account Application Form and return by post or fax to:

Business Services Sonic Direct Ingleby Road Bradford West Yorkshire BD8 9AN

Fax No: 01274 722166

Help or Questions?

Please contact us by telephone or email:

- 01274 575000
- b2b@sonicdirect.co.uk

# **Checklist**

# For Limited Companies:

 Up to date set of accounts. If only abbreviated accounts have been filed at Companies House, please provide full accounts.



2. Certificate of incorporation



3. An official company letterhead



4. A utility bill at the operating address



# For Non-Limited Companies, Businesses or Organisations:

1. An official letterhead



2. A utility bill at the operating address



The processing of application forms will take 24 hours to complete. Once your account is set-up, one of our account managers will contact you to discuss your requirements.







Business/Organisati	on Inf	orn	nation				St	tep 1 of 5
Trading Name								
Date Established dd/mm/yyyy					Vat No.			
Legal Status	Sole Trader		Partnership		Ltd Company	Ple	0	Other
Type Of Business eg Private Landlord								
Invoice Address								
Postcode					Website			
Telephone No.					Fax No.			
<b>Delivery Address</b> If different from invoice address								
Postcode								
Telephone No.					Fax No.			
Buying Contact					Email			
Accounts Contact					Email			
Previous Year Turnover £  Approximate Credit Limit				For	cast Turnover This Year £			
Required Per Month								
Company Details							St	tep 2 of 5
Full Company Name								
Registered Office Address								
Postcode					Fax No.			
Telephone No.					Date Of Incorp	oration mm/yyyy		
Authorised Share Capital					Issue Share	Capital		

Details Of All Directo	ors, Proprietors or	Partners	Step 3 of 5
Name			
Home Address			
nome Address			
Postcode		Tel No.	
Date Of Birth dd/mm/yyyy		Fax No.	
Name			
Home Address			
Postcode		Tel No.	
Date Of Birth dd/mm/yyyy		Fax No.	
<b>Bank Details</b>			Step 4 of 5
Bank Name			
Bank Address			
Postcode		Tel No.	
Account No.	5	Sort Code	
Type Of Account		Account Held Since	
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Trade References (Plea	se list two major suppliers)	Step 5 of 5			
Name					
Address					
Postcode	Tel No.				
Fax No.	Email				
Name					
Address					
Postcode	Tel No.				
Fax No.	Email				
Data Protection Act  We will make a search with a credit reference agency, which will keep a record of that search and may share that information with other businesses. We make enquiries about the Principal Directors with a credit reference agency. We will monitor and record information relating to your credit performance and such records will be made available to other organisations to assess applications for credit.					
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#### SONIC MEGASTORE LTD

SONIC BUSINESS SERVICES - TERMS AND CONDITIONS

#### 1 PRICE

- 1.1 The price quoted excludes VAT (unless otherwise stated). VAT will be charged at the rate applying at the time of delivery.
- 1.2 Our quotations lapse after 30 days (unless otherwise stated).
- 1.3 The price quoted excludes delivery (unless otherwise stated).
- 1.4 Unless otherwise stated, the price quoted is an illustrative estimate only and the price charged will be our price current at the time of delivery.
- 1.5 Rates of tax and duties on the goods will be those applying at the time of delivery.
- 1.6 At any time before delivery we may adjust the price to reflect any increase in our costs of supplying the goods.

#### 2 DELIVERY

- 2.1 All delivery times quoted are estimates only.
- 2.2 If we fail to deliver within a reasonable time, you may (by informing us in writing) cancel the contract however:
  - 2.2.1 You may not cancel if we receive your notice after the goods have been dispatched; and
  - 2.2.2 If you cancel the contract, you can have no further claim against us under that contract.
- 2.3 If you accept delivery of the goods after the estimated delivery time, it will be on the basis that you have no claim against us for delay (including indirect or consequential loss, or increase in the price of the goods).
- 2.4 We may deliver the goods in instalments. Each instalment is treated as a separate contract.
- 2.5 We may decline to deliver if:
  - 2.5.1 We believe that it would be unsafe, unlawful or unreasonably difficult to do so; or
  - 2.5.2 The premises (or the access to them) are unsuitable for our vehicle.

#### 3 RISK

- 3.1 The goods are at your risk from the time of delivery.
- 3.2 Delivery takes place either:
  - 3.2.1 at our premises (if you are collecting them or arranging carriage); or
  - 3.2.2 at your premises or address specified by you (if we are arranging carriage).
- 3.3 You must inspect the goods on delivery. If any goods are damaged or not delivered, you must write to tell us within five days of delivery or the expected delivery time. You must give us (and any carrier) a fair chance to inspect the damaged goods.

#### 4 PAYMENT TERMS

- 4.1 You are to pay us in cash or in cleared funds prior to delivery, unless you have an approved credit account.
- 4.2 If you have an approved credit account, payment is due no later than 30 days after the date of our invoice unless otherwise agreed in writing.
- 4.3 If you fail to pay us in full on the due date we may:
  - 4.3.1 suspend or cancel future deliveries;
  - 4.3.2 cancel any discount offered to you;
  - 4.3.3 charge you interest at the rate set under s.6 of the Late Payment of Commercial Debts (Interest) Act 1998;
    - a. calculated (on a daily basis) from the date of our invoice until payment;
    - b. compounded on the first day of each month; and
    - c. before and after any judgment (unless a court orders otherwise);
  - 4.3.4 claim fixed sum compensation from you under s.5A of that Act to cover our credit control overhead costs; and
  - $4.3.5\,$   $\,$  recover (under clause 4.7) the cost of taking legal action to make you pay.
- 4.4 If you have an approved credit account, we may withdraw it or reduce your credit limit or bring forward your due date for payment. We may do any of those at any time without notice.
- 4.5 You do not have the right to set off any money you may claim from us against anything you may owe us.
- 4.6 While you owe money to us, we have a lien on any of your property in our possession.
- 4.7 You are to indemnify us in full and hold us harmless from all expenses and liabilities we may incur (directly or indirectly including financing costs and including legal costs on a full indemnity basis) following any breach by you of any of your obligations under these terms.

### 5 TITLE

- 5.1 Until you pay all debts you may owe us:
  - 5.1.1 all goods supplied by us remain our property;
  - 5.1.2 you must store them so that they are clearly identifiable as our property;
  - 5.1.3 you must insure them (against the risks for which a prudent owner would insure them) and hold the policy on trust for us;
  - $5.1.4\,$  you may use those goods and sell them in the ordinary course of your business, but not if:
  - a. we revoke that right (by informing you in writing); or
  - b. y ou become insolvent.
- 5.2 You must inform us (in writing) immediately if you become insolvent.
- If your right to use and sell the goods ends you must allow us to remove the goods.
- 5.4 We have your permission to enter any premises where the goods may be stored:
  - 5.4.1 at any time, to inspect them; and
  - 5.4.2 after your right to use and sell them has ended, to remove them, using reasonable force if necessary.
- 5.5 Despite our retention of title to the goods, we have the right to take legal proceedings to recover the price of goods supplied should you not pay us by the due date.
- 5.6 You are not our agent. You have no authority to make any contract on our behalf or in our name.

#### 6 WARRANTIES

- 6.1 We warrant that the goods:
  - 6.1.1 comply with their description on our order confirmation form; and
  - 6.1.2 are free from material defect at the time of delivery (as long as you comply with clause 6.3).
- 6.2 We give no other warranty (and exclude any warranty, term or condition that would otherwise be implied) as to the quality of the goods or their fitness for any purpose.
- 6.3 If you believe that we have delivered goods that are defective in materials or workmanship, you must:
  - 6.3.1 inform us (in writing), with full details, as soon as possible; and
  - 6.3.2 allow us to investigate (we may need access to your premises and product samples).
- 6.4 If the goods are found to be defective in material or workmanship (following our investigations), and you have complied with those conditions (in clause 6.3) in full, we will (at our option) repair the goods replace the goods or refund the price.
- 6.5 We are not liable for any other loss or damage (including indirect or consequential loss, financial loss, loss of profits or loss of use) arising from the contract or the supply of goods or their use, even if we are neoligent.
- 6.6 Our total liability to you (from one single cause) for damage to property caused by our negligence is limited to five million pounds.
- 6.7 For all other liabilities not referred to elsewhere in these terms our liability is limited in damages to the price of the goods.
- 6.8 Nothing in these terms restricts or limits our liability for death or personal injury resulting from negligence.

#### 7 RETURN OF GOODS

- 7.1 We will accept the return of goods from you only:
  - 7.1.1 by prior arrangement (confirmed in writing);
  - 7.1.2 on payment of an agreed handling charge (unless the goods were defective when delivered); and
  - 7.1.3 where the goods are as fit for sale on their return as they were on delivery.
  - 7.1.4 If goods are returned complete with packaging and accessories

#### S CANCELLATION

- 8.1 You may not cancel the order unless we agree in writing (and clauses 2.2.2 and 8.2 then apply).
- 8.2 If the order is cancelled (for any reason) you are then to pay us for all stock (finished or unfinished) that we may then hold (or to which we are committed) for the order.
- 8.3 We may suspend or cancel the order, by written notice if:
  - 8.3.1 you fail to pay us any money when due (under the order or otherwise);
  - 8.3.2 you become insolvent;
  - 8.3.3 you fail to honour your obligations under these terms.

### WAIVER AND VARIATIONS

- 9.1 Any waiver or variation of these terms is binding in honour only unless:
  - 9.1.1 made (or recorded) in writing;
  - 9.1.2 signed on behalf of each party; and
  - 9.1.3 expressly stating an intention to vary these terms.
- 9.2 All orders that you place with us will be on these terms (or any that we may issue to replace them). By placing an order with us, you are expressly waiving any printed terms you may have to the extent that they are inconsistent with our terms.

#### 10 FORCE MAJEURE

- 10.1 If we are unable to perform our obligations to you (or able to perform them only at unreasonable cost) because of circumstances beyond our control, we may cancel or suspend any of our obligations to you, without liability.
- 10.2 Examples of those circumstances include act of God, accident, explosion, war, terrorism, fire, flood, transport delays, strikes and other industrial disputes and difficulty in obtaining supplies.

## 11 GENERAL

- 11.1 English law is applicable to any contract made under these terms. The English and Welsh courts have non-exclusive jurisdiction.
- 11.2 If you are more than one person, each of you has joint and several obligations under these terms.
- 11.3 If any of these terms are unenforceable as drafted:
- 11.3.1 it will not affect the enforceability of any other of these terms; and
- 11.3.2 if it would be enforceable if amended, it will be treated as so amended.
- 11.4 We may treat you as insolvent if:
- 11.4.1 you are unable to pay your debts as they fall due; or
- 11.4.2 you (or any item of your property) become the subject of:
  - a. any formal insolvency procedure (examples of which include receivership, liquidation, administration, voluntary arrangements (including a moratorium or bankruptcy);
  - b. any application or proposal for any formal insolvency procedure; or
  - c. any application, procedure or proposal overseas with similar effect or purpose.
- 11.5 All brochures, catalogues and other promotional materials are to be treated as illustrative only. Their contents form no part of any contract between us and you should not rely on them in entering into any contract with us.
- 11.6 Any notice by either of us which is to be served under these terms may be served by leaving it at or by delivering it to (by first class post or by fax) the other's registered office or principal place of business. All such notices must be signed.
- 11.7 No contract will create any right enforceable (by virtue of the Contracts (Rights of Third Parties Act 1999) by any person not identified as the buyer or seller.
- 11.8 The only statements upon which you may rely in making the contract with us, are those made in writing by someone who is our authorised representative and either:
- 11.8.1 contained in our estimate (or any covering letter) and not withdrawn before the contract is made; or
- 11.8.2 which expressly state that you may rely on them when entering into the contract
- 11.9 Nothing in these terms affects or limits our liability for fraudulent misrepresentation.